



Dear Artisan:

St. Paul Evangelical Lutheran Church will hold its annual Christmas Fair on Saturday, November 16, 2024 from 9 am to 2pm. Our fair will feature local artisans as well as crafts, baked goods, Santa, and lunch provided by church members. We will be advertising this event in local newspapers, by flyers and signs, on the internet and by word of mouth. All proceeds collected from the registration fee, raffle, white elephant sale and food court will benefit children's ministries in our church.

This quality craft event will be held in our spacious church facility. Each 8' by 5' floor space is a \$50 donation. **Unfortunately we cannot provide tables.** Please indicate on the registration form how many spaces are needed. Also on the registration form are options for electrical outlets if needed. We will try our best to accommodate your requests. Please return your completed registration form and the amount due by October 21, 2024. We will be limiting the number of vendors in specific genres so that we don't have too many of one type of craft. Due to the fair's popularity and limited space, we suggest that you register as soon as possible. Registration closes once all our spaces are filled.

We are once again requesting an item from each vendor for our drawing. This provides an additional way for you to showcase your craft items while helping our cause. Please note that it is your responsibility to provide your Sales Tax Use Certificate at the fair if you choose.

We hope you will join us for our annual Holiday Fair. If you have any questions or require further information, please contact Ursula Ruffeth at 860-964-0177 or Ginny Lampo at 203-641-1318.

Sincerely,

Ginny Lampo

Ursula Ruffeth

On behalf of the St. Paul Lutheran Church Holiday Fair

St. Paul Annual Christmas Fair
November 16th, 2024
Registration Form
9:00—2:00

Name: _____

Phone Number: _____

Business Name: _____

Address: _____

Email Address: _____

Description of
Craft/Product: _____

Description of item donated to St. Paul and dollar value _____

Please check all that apply:

Yes, I would like to be a vendor at your 12th Annual Holiday Fair.

_____ I am in need of one 8' x 5' space for a donation of \$50

_____ I am in need of two 8' x 5' spaces for a donation of \$100

_____ I am in need of a space that has an electrical outlet for a donation of \$10

Please note: you must provide your own tables.

Please return your completed Registration Form and donation by October 21, 2024 to:

St. Paul Evangelical Lutheran Church

Attn: Ginny Lampo/ Ursula Ruffleth

56 Great Hammock Road

Old Saybrook, Ct 06475

Please make your check payable to St. Paul Lutheran Church and place Christmas Fair in the memo section. All proceeds to benefit children ministry programs at St. Paul Lutheran Church.